

Manager of Women's Residential Treatment Facility

Our Mission: Empowering women to reclaim their lives and improve the welfare of their children and families.

Our Team: Full-time leadership/supervisor position managing staff, client outcomes, coordinating best practice/evidence based treatment services for a 15-bed certified residential substance use disorder treatment facility in Madison serving marginalized women with substance use issues and involvement in the criminal justice system. This is one of five similar residential treatment programs ARC runs for women in Wisconsin. ARC residential programming is conducted under the direction of the Director of Women's Treatment and in coordination with other agency Managers/Supervisors.

Our Needs: Supervisor who is passionate and dedicated to helping women in recovery as a member of a collaborative team that is continually learning, growing, and adapting.

Responsibilities of a Program Supervisor:

- Implement best practice/evidence based programming. Program elements include: Substance Use Treatment, Trauma, Cognitive Interventions, Parenting, Family and Relationships, Anger Management, Vocational Education, and Case Management.
- Manage and supervise an interdisciplinary team consisting of Full time and Part-time staff
- Manage household budget
- Maintain a safe, empowering environment for women residents
- Responsible for compliance with licensing and contract requirements; including outcomes, data management, and reporting
- Resident advocacy and community outreach and relationships with other social service and SUD providers
- Liaison with Department of Corrections Regional Agents
- Daily program operations utilizing innovative, best practice models
- Ability to multi-task in fast-paced dynamic environment

Qualifications:

- MSW (or other advanced, related degree) with licensure including LCSW, LPC, or LMFT preferred
- Supervisory/management experience required
- Substance use disorder treatment experience or knowledge beneficial, substance abuse certification helpful
- Knowledge of and experience with women-specific treatment and marginalized populations preferred
- Residential treatment experience a plus

Our Benefits: Benefits include health, dental, and vision insurance to all full-time employees. ARC also provides life insurance and short-and long-term disability insurance. ARC offers paid training, vacation, sick time, and 12 paid holidays a year and participation in a 401(k) with employer contributions.

Please see the agency website at www.arccommserve.com for more information regarding ARC Community Services, Inc.

For best consideration, please email your cover letter and resume by September 8, 2020 or mail to:

ARC Community Services, Inc.
2001 W Beltline Hwy #102
Madison WI 53713
or
bstanley@arccommserve.com

AA/EOE